



~ Agenda ~

City of Fort Walton Beach Regular Meeting of the Code Enforcement Board

Wednesday, July 12, 2017

4:00 PM

Council Chamber

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. SWEARING IN OF PERSONS TO TESTIFY**
- 5. APPROVAL OF AGENDA**
 - 5.1. Approval of Agenda**
(City Manager)
- 6. APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 6.1. Wednesday, June 14, 2017 4:00 PM**
- 7. PUBLIC HEARINGS**
 - 7.1. 16-1170**
Maintenance General case, staff is requesting issuance of Order I
(Code Enforcement Board)
 - 7.2. 17-356**
Grass Height Developed case, staff is requesting issuance of Order II
(Code Enforcement Board)
 - 7.3. 17-398**
Litter case, staff is requesting issuance of Order I
(Code Enforcement Board)
 - 7.4. 17-774**
Grass Height Developed case, staff is requesting issuance of Order I
(Code Enforcement Board)
 - 7.5. 17-775**
Unlicensed Non-operative Items case, staff is requesting issuance of Order I
(Code Enforcement Board)
 - 7.6. 17-786**

Grass Height Developed case, staff is requesting issuance of Order I
(Code Enforcement Board)

7.7. 17-800

Permit Required case, staff is requesting issuance of Order I
(Code Enforcement Board)

8. CASES IN COMPLIANCE BEFORE HEARING

9. UNFINISHED BUSINESS

10. ADDITIONAL BUSINESS

11. ADJOURNMENT

Quasi-Judicial - denotes that the item must be conducted as a quasi-judicial hearing in accordance with Florida Statutes.

Any person who decides to appeal any decision made with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. Chapter 286.0105).

The City of Fort Walton Beach adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to this meeting by a physically handicapped person upon notice 48 hours prior to the meeting. Please call the City Clerk, Kim M. Barnes, at 850-833-9509 or e-mail at clerk@fwb.org to make a request. For Hearing Impaired dial 1-800-955-8771 (TDD) or 1-800-955-8770 (VOICE) or e-mail clerk@fwb.org.

All City of Fort Walton Beach council and board meetings are recorded. The video can be accessed at www.fwb.org.



Code Enforcement Board

CITY MANAGER MEMORANDUM

To: Michael D. Beedie, City Manager

From: Carole Jones, Executive Assistant

Date: July 12, 2017

Subject: Approval of Agenda

SIGNATURE BLOCK:

Carole Jones	Completed	07/03/2017 11:27 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



~ Draft Minutes ~
City of Fort Walton Beach
Regular Meeting of the Code Enforcement Board

Wednesday, June 14, 2017

4:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

4:00 PM Meeting was called to order on June 14, 2017 at Council Chamber, 107 Miracle Strip Parkway SW, Fort Walton Beach, FL.

Attendee Name	Title	Status	Arrived
Glenda Glover		Absent	
Valerie Moreland		Present	
Willie Harmon		Present	4:31 PM
Bill Robinson		Absent	
Michael Keith Bridwell		Absent	
J.T. Edwards		Present	
Janet Wilson		Present	
Rhonda Stewart		Present	

Mr. Harmon arrived at 4:31 pm. Mr. Robinson was an excused absence; Ms. Glover and Mr. Bridwell were unexcused absences.

SWEARING IN OF PERSONS TO TESTIFY

Monica Cacace of the City Attorney's Office gave the Oath to those who planned to testify.

APPROVAL OF AGENDA

Burt Rhodes, Code inspector, advised that Cases 17-595, 17-652 and 17-414 complied before the meeting. Case 17-681 will be heard as the second case since there are respondents present.

The vote on the motion to approve the agenda as amended carried unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Janet Wilson
SECONDER:	J.T. Edwards
AYES:	Valerie Moreland, J.T. Edwards, Janet Wilson, Rhonda Stewart
ABSENT:	Glenda Glover, Willie Harmon, Bill Robinson, Michael Keith Bridwell

Minutes Acceptance: Minutes of Jun 14, 2017 4:00 PM (APPROVAL OF MINUTES OF PREVIOUS MEETING)

APPROVAL OF MINUTES OF PREVIOUS MEETING

The vote on the motion to approve the minutes of May 10, 2017 carried unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Janet Wilson
SECONDER:	J.T. Edwards
AYES:	Valerie Moreland, J.T. Edwards, Janet Wilson, Rhonda Stewart
ABSENT:	Glenda Glover, Willie Harmon, Bill Robinson, Michael Keith Bridwell

PUBLIC HEARINGS—Case 16-600 102 Marilyn Avenue

Burt Rhodes, Code Inspector, advised that on February 24, 2016, the property located at 102 Marilyn Avenue NW owned by Waylon and Darla Flowers was found in violation of Maintenance General: Sec. 5.07.01, Failure to Repair and Maintain Structures on the Property. Mr. Rhodes presented background and advised that as of today, June 14, 2017, the property remains in violation but that progress has been made.

As the respondents had no objections, Exhibits a through G were entered into the record and the Board viewed exhibits including photographs.

Staff is requesting acceptance of the Findings of Fact, Conclusions of Law and issuance of Order I, including the \$325.00 administrative fee and recommends 15 days for compliance of the violation(s), which would make the compliance deadline on June 29, 2017.

Darla Flowers, 102 Marilyn Avenue, respondent, explained the situation and timelines that have occurred the past year and the difficulties they are facing with getting the violations corrected.

Waylon Flowers advised he believes he can do the work in three months but cannot get it corrected in one month as he is doing the work on weekends; they are asking for six (6) months' time complete the work.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before September 12, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janet Wilson
SECONDER:	J.T. Edwards
AYES:	Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT:	Glenda Glover, Bill Robinson, Michael Keith Bridwell

Case 17-681—48 West Audrey Drive NW

Mr. Rhodes advised that on March 23, 2017 the property located at 48 West Audrey Drive NW owned by Lillian C Barnes was found in violation of Unlicensed, Non-Operative Items: Sec. 5.04.01 & 5.04.02(9)(10).

Mr. Rhodes presented background and advised that as of today, June 14, 2017, the property remain in violation.

Minutes Acceptance: Minutes of Jun 14, 2017 4:00 PM (APPROVAL OF MINUTES OF PREVIOUS MEETING)

As the respondents had no objections, Exhibits a through G were entered into the record and the Board viewed exhibits including photographs.

Staff is requesting acceptance of the Findings of Fact, Conclusions of Law and issuance of Order I, including the \$325.00 administrative fee and recommends 10 days for compliance of the violation(s) would make the compliance deadline on June 22, 2017.

Don Barnes, 48 West Audrey Drive NW, respondent, explained the presence of the vehicles on the property stating one needs to be repaired and he doesn't have the finances to get them licensed at this point. He stated he would need 30 days to get them registered and licensed.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before July 12, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Janet Wilson
SECONDER:	J.T. Edwards
AYES:	Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT:	Glenda Glover, Bill Robinson, Michael Keith Bridwell

Case 17-230—198 Deluna Road SW

Mr. Harmon arrived at 4:31 pm.

Mr. Rhodes advised that on December 6, 2016, the property located at 198 Deluna Road SW owned by Cherry E. Corwin was found in violation of Unlicensed, Non-Operative Items: Sec. 5.40.01 & 5.04.02 (9)(10).

Mr. Rhodes presented background and advised that as of today, June 14, 2017, the property remain in violation.

As there were no respondents present, Exhibits A through G were entered into the record and the Board viewed exhibits including photographs.

Staff is requesting acceptance of the Findings of Fact, Conclusions of Law and issuance of Order I, including the \$325.00 administrative fee and recommends 12 days for compliance of the violation(s) would make the compliance deadline on June 26, 2017.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before June 26, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Janet Wilson
SECONDER:	Willie Harmon
AYES:	Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT:	Glenda Glover, Bill Robinson, Michael Keith Bridwell

Case 17-683—17 West Audrey Drive NW

Mr. Rhodes advised that on March 23, 2017 the property located at 17 West Audrey Drive NW owned by Sarah H. Jea was found in violation of Unlicensed, Non-Operative Items: Sec. 5.40.01 & 5.04.02 (9)(10).

Mr. Rhodes presented background and advised that as of today, June 14, 2017, the property remain in violation.

As there were no respondents present, Exhibits A through G were entered into the record and the Board viewed exhibits including photographs.

Staff is requesting acceptance of the Findings of Fact, Conclusions of Law and issuance of Order I, including the \$325.00 administrative fee and recommends 10 days for compliance of the violation(s) would make the compliance deadline on June 22, 2017.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before June 22, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Willie Harmon
SECONDER:	J.T. Edwards
AYES:	Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT:	Glenda Glover, Bill Robinson, Michael Keith Bridwell

Case 17-749—202 Marshall Drive NE

Ed Moore, Code Inspector, advised that on April 10, 2017 the property located at 202 Marshall Drive NE owned by Beverly G. Olson was found in violation of Code Section 5.04.01(1 to 7) & 5.04.02(2, 4, 6, 7 & 9): Litter, and Code Section 5.04.01 & 5.04.02.

Mr. Moore presented background and advised that as of today, June 14, 2017, the property remain in violation.

As there were no respondents present, Exhibits A through G were entered into the record and the Board viewed exhibits including photographs.

Staff is requesting acceptance of the Findings of Fact, Conclusions of Law and issuance of Order I, including the \$325.00 administrative fee and recommends 30 days for compliance of the violation(s) would make the compliance deadline on July 14, 2017.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before July 14, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously

RESULT: APPROVED [UNANIMOUS]
MOVER: Willie Harmon
SECONDER: Janet Wilson
AYES: Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT: Glenda Glover, Bill Robinson

CASES IN COMPLIANCE BEFORE HEARING

The following cases complied before the hearing: Case 16-595, Unlicensed Non-Operative Items; Case 17-652, Grass Height; and Case 17-414, Litter.

UNFINISHED BUSINESS

Monica Cacace of the City Attorney's Office advised this is her last meeting with the Board as her husband is being transferred to Tennessee. She introduced Jennifer Gutai who will be serving in this capacity.

Ms. Cacace stated she has enjoyed serving the Board and she will miss them.

ADDITIONAL BUSINESS

Election of Chairperson and Vice-Chairperson

Mr. Rhodes advised it is time for the election of a Chairperson and Vice-Chair.

Mr. Edwards nominated Val Moreland to serve as Chairperson until June of 2018. Ms. Wilson seconded motion and it carried unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: J.T. Edwards
SECONDER: Janet Wilson
AYES: Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT: Glenda Glover, Bill Robinson, Michael Keith Bridwell

Ms. Wilson nominated Willie Harmon to serve as Vice-Chair until June of 2018. Ms. Stewart seconded motion and it carried unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Janet Wilson
SECONDER: Rhonda Stewart
AYES: Moreland, Harmon, Edwards, Wilson, Stewart
ABSENT: Glenda Glover, Bill Robinson, Michael Keith Bridwell

ADJOURNMENT: 4:57 pm



Code Enforcement Board

CODE ENFORCEMENT BOARD MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 16-1170

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:15 AM
Carole Jones	Completed	07/03/2017 11:29 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD

MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-356

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:17 AM
Carole Jones	Completed	07/03/2017 11:29 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD

MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-398

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:18 AM
Carole Jones	Completed	07/03/2017 11:28 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD

MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-774

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:22 AM
Carole Jones	Completed	07/03/2017 11:28 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD

MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-775

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:23 AM
Carole Jones	Completed	07/03/2017 11:28 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-786

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:25 AM
Carole Jones	Completed	07/03/2017 11:28 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM



Code Enforcement Board

CODE ENFORCEMENT BOARD

MEMORANDUM

To: Michael D. Beedie, City Manager
From: Bert Rhodes, Code Enforcement
Date: July 12, 2017
Subject: 17-800

SIGNATURE BLOCK:

Bert Rhodes	Completed	06/28/2017 6:26 AM
Carole Jones	Completed	07/03/2017 11:27 AM
Code Enforcement Board	Pending	07/12/2017 4:00 PM