



~ Agenda ~

## City of Fort Walton Beach Regular Meeting of the Code Enforcement Board

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Wednesday, August 9, 2017

4:00 PM

Council Chamber

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. SWEARING IN OF PERSONS TO TESTIFY**
- 5. APPROVAL OF AGENDA**
  - 5.1. Approval of Agenda**  
(City Manager)
- 6. APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 6.1. Wednesday, July 12, 2017 4:00 PM**
- 7. PUBLIC HEARINGS**
  - 7.1. 16-590**  
Roof Maintenance case, staff is requesting issuance of Order I  
(Code Enforcement Board)
  - 7.2. 17-230**  
Unlicensed Non-operative Items case, staff is requesting issuance of Order II  
(Code Enforcement Board)
  - 7.3. 17-616**  
Permit Required case, staff is requesting issuance of Order I  
(Code Enforcement Board)
  - 7.4. 17-681**  
Unlicensed Non-operative Items case, staff is requesting issuance of Order II  
(Code Enforcement Board)
  - 7.5. 17-902**  
Litter case, staff is requesting issuance of Order I  
(Code Enforcement Board)
  - 7.6. 17-1008**

Water Service case, staff is requesting issuance of Order I  
(Code Enforcement Board)

**8. CASES IN COMPLIANCE BEFORE HEARING**

**9. UNFINISHED BUSINESS**

**10. ADDITIONAL BUSINESS**

**11. ADJOURNMENT**

Quasi-Judicial - denotes that the item must be conducted as a quasi-judicial hearing in accordance with Florida Statutes.

Any person who decides to appeal any decision made with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. Chapter 286.0105).

The City of Fort Walton Beach adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to this meeting by a physically handicapped person upon notice 48 hours prior to the meeting. Please call the City Clerk, Kim M. Barnes, at 850-833-9509 or e-mail at [clerk@fwb.org](mailto:clerk@fwb.org) to make a request. For Hearing Impaired dial 1-800-955-8771 (TDD) or 1-800-955-8770 (VOICE) or e-mail [clerk@fwb.org](mailto:clerk@fwb.org).

All City of Fort Walton Beach council and board meetings are recorded. The video can be accessed at [www.fwb.org](http://www.fwb.org).



# Code Enforcement Board

## CITY MANAGER MEMORANDUM

**To:** Michael D. Beedie, City Manager

**From:** Carole Jones, Executive Assistant

**Date:** August 9, 2017

**Subject:** Approval of Agenda

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**SIGNATURE BLOCK:**

Carole Jones Completed 07/27/2017 8:27 AM

Code Enforcement Board Pending 08/09/2017 4:00 PM



~ Draft Minutes ~  
**City of Fort Walton Beach**  
**Regular Meeting of the Code Enforcement Board**

Wednesday, July 12, 2017

4:00 PM

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

4:00 PM Meeting was called to order on July 12, 2017 at Council Chamber, 107 Miracle Strip Parkway SW, Fort Walton Beach, FL.

Attendee Name	Title	Status	Arrived
Glenda Glover		Present	
Valerie Moreland		Present	
Willie Harmon		Present	
Bill Robinson		Absent	
Michael Keith Bridwell		Present	
J.T. Edwards		Present	
Janet Wilson		Absent	
Rhonda Stewart		Present	
Robert Rennie		Present	

Mr. Robinson was an excused absence; Ms. Wilson was an unexcused absence.

**SWEARING IN OF PERSONS TO TESTIFY**

Jennifer Gutai of the City Attorney’s Office gave the Oath to those who planned to testify.

**APPROVAL OF AGENDA**

Burt Rhodes, Code Inspector, advised that Items 7.1, 7. 3, 7.4, 7. 5, and 7.7 have complied, leaving two cases remaining.

The Chairman introduced Jennifer Gutai, the new attorney, and Robert Rennie, new alternate member on the Board.

The vote on the motion to approve the agenda as amended carried unanimously.

Minutes Acceptance: Minutes of Jul 12, 2017 4:00 PM (APPROVAL OF MINUTES OF PREVIOUS MEETING)

**RESULT:** ADOPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Glenda Glover  
**SECONDER:** Michael Keith Bridwell  
**AYES:** Glover, Moreland, Harmon, Bridwell, Edwards, Stewart, Rennie  
**ABSENT:** Bill Robinson, Janet Wilson

## APPROVAL OF MINUTES OF PREVIOUS MEETING

The vote on the motion to approve the minutes of June 14, 2017 carried unanimously.

**RESULT:** ADOPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Glenda Glover  
**SECONDER:** Michael Keith Bridwell  
**AYES:** Glover, Moreland, Harmon, Bridwell, Edwards, Stewart, Rennie  
**ABSENT:** Bill Robinson, Janet Wilson

## PUBLIC HEARINGS

### Case 17-356—310 Hunter Place NE

Ed Moore, Code Inspector, advised that on May 10, 2017, the property located at 310 Hunter Place NE owned by (heirs of) Mark A. Warner was brought before the Board and found in violation of Code Section 5.08 (1)(2): Grass Height and Code Section 5.04.02(9)(10): Unlicensed/Non-Operative Items.

Mr. Moore advised the Board issued an order giving the respondents until May 25, 2017 to bring the property into compliance and that as of today, July 12, 2017, the property remains in violation.

As there were no respondents present, Exhibits H, I, and J were entered into the record.

Staff is requesting issuance of Order II including the \$325.00 administrative fee, and recommends a fine in the amount of \$100.00 per day be imposed on the property with a starting date of May 25, 2017.

The Board viewed photographs of the violations including exhibits.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondents to correct the violations immediately, pay the assessed administrative fee of \$325.00 and a fine of \$100.00 per day for each day the violations continue beyond May 25, 2017 carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** J.T. Edwards  
**SECONDER:** Willie Harmon  
**AYES:** Glover, Moreland, Harmon, Bridwell, Edwards, Stewart, Rennie  
**ABSENT:** Bill Robinson, Janet Wilson

**Case 17-786—4 Cinderella Lane NW, #C**

Mr. Moore advised that on May 11, 2017, the property located at 4 Cinderella Lane NW, #C owned by Jennifer L. Williams Etal, was found in violation of Code Section 5.08(1)(2): Grass Height, Code Section 5.07 & 5.07.01 (V): Fence Maintenance and Code Section 3.01.05 & FBC Sec.105.1: Permit Required.

Mr. Moore presented the case history and advised that as of today, July 12, 2017, the property remains in violation.

As there were no respondents present, Exhibits A through G were entered into the record.

Staff is requesting issuance of Order I including the \$325.00 administrative fee and recommends 30 days' time for compliance of the violation, which would make the compliance deadline on August 11, 2017.

The Board viewed photographs of the violations including exhibits.

The vote on the motion to accept the Findings of Fact, Conclusions of Law made by Staff and order the respondent to correct the violations on or before August 11, 2017 and to pay the assessed administrative fee of \$325.00 carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Willie Harmon
<b>SECONDER:</b>	Robert Rennie
<b>AYES:</b>	Glover, Moreland, Harmon, Bridwell, Edwards, Stewart, Rennie
<b>ABSENT:</b>	Bill Robinson, Janet Wilson

**CASES IN COMPLIANCE BEFORE HEARING**

The following cases complied: 16-1170, Maintenance General; 17-398, Litter; 17-774, Grass Height Developed; Case 17-775, Unlicensed Non-operative Items; and 17-800, Permit required.

**UNFINISHED BUSINESS**

None.

**ADDITIONAL BUSINESS**

None.

**ADJOURNMENT: 4:13 pm**



# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Bert Rhodes, Code Enforcement  
**Date:** August 9, 2017  
**Subject:** 16-590

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:50 AM
Carole Jones	Completed	07/27/2017 8:29 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM



# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager

**From:** Bert Rhodes, Code Enforcement

**Date:** August 9, 2017

**Subject:** 17-230

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:52 AM
Carole Jones	Completed	07/27/2017 8:29 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM





# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Bert Rhodes, Code Enforcement  
**Date:** August 9, 2017  
**Subject:** 17-616

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:54 AM
Carole Jones	Completed	07/27/2017 8:28 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM



# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Bert Rhodes, Code Enforcement  
**Date:** August 9, 2017  
**Subject:** 17-681

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:56 AM
Carole Jones	Completed	07/27/2017 8:28 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM



# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Bert Rhodes, Code Enforcement  
**Date:** August 9, 2017  
**Subject:** 17-902

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:57 AM
Carole Jones	Completed	07/27/2017 8:28 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM



# Code Enforcement Board

## CODE ENFORCEMENT BOARD

### MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Bert Rhodes, Code Enforcement  
**Date:** August 9, 2017  
**Subject:** 17-1008

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**SIGNATURE BLOCK:**

Bert Rhodes	Completed	07/26/2017 6:59 AM
Carole Jones	Completed	07/27/2017 8:28 AM
Code Enforcement Board	Pending	08/09/2017 4:00 PM