



~ Agenda ~  
**City of Fort Walton Beach**  
**Community Redevelopment Agency**

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Wednesday, September 6, 2017

5:00 PM

105 Miracle Strip Parkway  
Fort Walton Beach, FL 32548

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

**4.1. Community Redevelopment Agency Regular Meeting, Tuesday, March 28, 2017  
5:00 PM**

**5. RESOLUTION**

**5.1. CRA Resolution 2017-1**

A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, AND CAPITAL IMPROVEMENTS FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING AN EFFECTIVE DATE.

**6. ADJOURNMENT**

Quasi-Judicial – denotes that the item must be conducted as a quasi-judicial hearing in accordance with Florida Statutes.

Any person who decides to appeal any decision made with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. Chapter 286.0105).

The City of Fort Walton Beach adheres to the Americans with Disabilities Act and will make reasonable accommodations for access to this meeting by a physically handicapped person upon notice 48 hours prior to the meeting. Please call the City Clerk, Kim M. Barnes, at 850-833-9509 or e-mail at [clerk@fwb.org](mailto:clerk@fwb.org) to make a request. For Hearing Impaired dial 1-800-955-8771 (TDD) or 1-800-955-8770 (VOICE) or e-mail [clerk@fwb.org](mailto:clerk@fwb.org).

All City of Fort Walton Beach council and board meetings are recorded. The video can be accessed at [www.fwb.org](http://www.fwb.org).



~ Draft Minutes ~  
**City of Fort Walton Beach**  
**Regular Meeting of the Community Redevelopment Agency**

Tuesday, March 28, 2017

5:00 PM

105 Miracle Strip Parkway  
Fort Walton Beach, FL 32548

**CALL TO ORDER**

5:00 PM Meeting was called to order on March 28, 2017 at Council Chamber, 107 Miracle Strip Parkway SW, Fort Walton Beach, FL.

Attendee Name	Title	Status	Arrived
Scott Smith	Council Seat 1	Present	
Diane Keller	Council Seat 2	Present	
John Mead	Council Seat 3	Present	
Mike Holmes	Council Seat 4	Present	5:03 PM
Amy Jamieson	Council Seat 5	Present	
MG Moran	Council Seat 6	Present	
Dick Rynearson	Council Seat 7	Present	

Council Member Holmes arrived at 5:03 pm.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

The vote on the motion to approve the agenda carried unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Amy Jamieson, Council Seat 5
<b>SECONDER:</b>	Diane Keller, Council Seat 2
<b>AYES:</b>	Smith, Keller, Mead, Jamieson, Moran, Rynearson
<b>ABSENT:</b>	Mike Holmes

**APPROVAL OF MINUTES**

The vote on the motion to approve the minutes of January 24, 2017 carried unanimously.

Minutes Acceptance: Minutes of Mar 28, 2017 5:00 PM (APPROVAL OF MINUTES)

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Amy Jamieson, Council Seat 5  
**SECONDER:** Diane Keller, Council Seat 2  
**AYES:** Smith, Keller, Mead, Jamieson, Moran, Rynearson  
**ABSENT:** Mike Holmes

## **PUBLIC COMMENTS**

None.

## **PRESENTATION--2016 CRA Annual Report**

Tim Bolduc, Engineering/Utilities Services Director, presented the 2016 CRA Annual Report. Programs/projects included continuing the Landing Master Plan, the continuation of the Venture Hive Program, the CRA Grounds Maintenance Contract, promotional contributions, and several parking lots in the CRA area.

Upcoming programs include the Downtown Master Plan and the update of the CRA Plan, both of which should be completed this coming year.

## **ADJOURNMENT 5:13 pm**

Minutes Acceptance: Minutes of Mar 28, 2017 5:00 PM (APPROVAL OF MINUTES)



# Community Redevelopment Agency

## CITY MANAGER MEMORANDUM

**To:** Michael D. Beedie, City Manager  
**From:** Michael Beedie, City Manager  
**Date:** September 6, 2017  
**Subject:** CRA 2017-1 FY 2017-18 CRA Budget

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### 1. **BACKGROUND:**

- 1.1. In compliance with Section 189.016(3) of the Florida Statutes, the governing body of a special district shall adopt a budget by resolution each fiscal year.
- 1.2. The Community Redevelopment Agency (CRA) of the City of Fort Walton Beach is a dependent special district with the City Council sitting as the CRA Board of Commissioners.
- 1.3. The FY 2017-18 budget for the CRA has been submitted by the City Manager and identifies certain expenditures and revenues sufficient to cover all appropriations.

### 2. **DISCUSSION:**

- 2.1. The total amount of the CRA budget is \$1,738,969, and the budget is presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses.
- 2.2. Included in the proposed FY 2017-18 Budget are the following items:
  - 2.2.1. \$300K for Phase I of the Carson Drive SE & 3<sup>rd</sup> Street SE Streetscape project.

### 3. **RECOMMENDATION:**

- 3.1. Staff respectfully recommends CRA Board of Commissioners approval of CRA Resolution 2017-1 to adopt the budget for the fiscal year of October 1, 2017 through September 30, 2018.

### **SIGNATURE BLOCK:**

Michael Beedie	Completed	09/05/2017 4:01 PM
Finance	Completed	09/05/2017 3:21 PM
City Attorney	Completed	09/05/2017 3:47 PM
City Clerk	Completed	09/05/2017 3:59 PM
City Manager	Skipped	09/05/2017 4:09 PM
Community Redevelopment Agency	Pending	09/06/2017 5:00 PM

**CRA RESOLUTION CRA-2017-1**

## CRA RESOLUTION CRA-2017-1

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FORT WALTON BEACH, FLORIDA, ADOPTING THE BUDGET FOR CERTAIN EXPENDITURES, EXPENSES, AND CAPITAL IMPROVEMENTS FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FORT WALTON BEACH, FLORIDA, FOR THE YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Fort Walton Beach requires that the Community Redevelopment Agency (CRA) of the City of Fort Walton Beach pass and adopt its annual budget; and

**WHEREAS**, the CRA Board has reviewed the proposed budget and desires to approve and adopt the annual CRA budget for Fiscal Year 2017-18 as presented.

**NOW THEREFORE BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF FORT WALTON BEACH, FLORIDA AS FOLLOWS:**

**Section 1. Purpose**

Prior to the beginning of a new fiscal year, the Community Redevelopment Agency (CRA) of the City of Fort Walton Beach is required to pass and adopt a budget for the operation of the CRA. The CRA held a public budget meeting on September 6, 2017, to discuss the FY 2017-18 budget.

**Section 2. Adoption of Budget**

The budget is being presented as a balanced budget whereby there are sufficient revenues to offset all estimated expenditures or expenses. All budget appropriations are based upon the total expenditure and/or expenses even though the budget has been prepared based on line items and summarized to a categorical level. The total amount of the CRA budget is \$1,738,969.

**Section 3. Effective Date**

This resolution shall become effective on and after October 1, 2017.

\_\_\_\_\_  
Richard Rynearson, Chairman

Attest:

Approved for form, legal sufficiency

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Kim M. Barnes, City Clerk

\_\_\_\_\_  
Hayward Dykes, Jr., City Attorney